

# **ANNUAL REPORT**

OF

Name: DOUSMAN WATER UTILITY

Principal Office: P.O. BOX 264

DOUSMAN, WI 53118

For the Year Ended: DECEMBER 31, 1997

# WATER, ELECTRIC, OR JOINT UTILITY TO PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854 Madison, WI 53707-7854 (608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

Version: 4.04i

## **SIGNATURE PAGE**

I BONNIE MORRIS	of
(Person responsible for acco	unts)
Dousman Water Utility	, certify that I
(Utility Name)	
am the person responsible for accounts; that I have examined knowledge, information and belief, it is a correct statement of the period covered by the report in respect to each and every responsible.	he business and affairs of said utility for
	03/31/1998
(Signature of person responsible for accounts)	(Date)
CLERK/TREASURER	
(Title)	

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#### **IDENTIFICATION AND OWNERSHIP**

**Exact Utility Name: DOUSMAN WATER UTILITY** 

Utility Address: P.O. BOX 264

DOUSMAN, WI 53118

When was utility organized? 11/30/1970 Report any change in name: NONE

Effective Date: Utility Web Site:

#### Utility employee in charge of correspondence concerning this report:

Name: BONNIE MORRIS

Title: VILLAGE CLERK/TREASURER

Office Address:

P.O. BOX 264

DOUSMAN, WI 53118

**Telephone:** (414) 965 - 3792 **Fax Number:** (414) 965 - 4286

E-mail Address:

#### Individual or firm, if other than utility employee, preparing this report:

Name: ROTROFF JEANSON & COMPANY,SC

Title:

Office Address: ROTROFF JEANSON & COMPANY,SC

W239 N1690 BUSSE ROAD WAUKESHA, WI 53188

**Telephone:** (414) 523 - 4090 **Fax Number:** (414) 523 - 4093

E-mail Address:

#### Are records of utility audited by individuals or firms, other than utility employee? YES

#### Individual or firm, if other than utility employee, auditing utility records:

Name: ROTROFF JEANSON & COMPANY, SC

Title:

Office Address: ROTROFF JEANSON & COMPANY, SC

W239 N1690 BUSSE ROAD WAUKESHA, WI 53188

**Telephone:** (414) 523 - 4090 **Fax Number:** (414) 523 - 4093

E-mail Address:

Date of most recent audit report: 2/20/1998

Period covered by most recent audit: 1/1/97 through 12/31/97

# **IDENTIFICATION AND OWNERSHIP**

Names and titles of utility management including manager or superintendent:
Name: JAMES HANSEN
Title: SUPERINTENDANT
Office Address:
P.O. BOX 264
DOUSMAN, WI 53118
<b>Telephone:</b> (414) 965 - 3792
Fax Number: (414) 965 - 4286
E-mail Address:
Name of utility commission/committee: None
Names of members of utility commission/committee:
Is sewer service rendered by the utility? NO
If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility
as provided by Wis. Stat. § 66.077 of the Wisconsin Statutes? NO
Date of Ordinance:
Are any of the utility administrative or operational functions under contract or agreement with an
outside provider for the year covered by this annual report and/or current year (i.e., operation
of water or sewer treatment plant)? NO
Provide the following information regarding the provider(s) of contract services:
Firm Name:
Contact Person:
Title:
Telephone:
Fax Number:
E-mail Address:
Contract/Agreement beginning-ending dates:
Provide a brief description of the nature of Contract Operations being provided:

# **INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	128,779	123,822	1
Operating Expenses:			
Operation and Maintenance Expense (401)	57,447	48,658	2
Depreciation Expense (403)	24,354	19,577	_ 3
Amortization Expense (404)	0		_ 4
Taxes (408)	24,430	24,189	5
Total Operating Expenses	106,231	92,424	
Net Operating Income	22,548	31,398	
Income from Utility Plant Leased to Others (412-413)	0		6
Utility Operating Income OTHER INCOME	22,548	31,398	_
Income from Merchandising, Jobbing and Contract Work (415-416)	0		7
Nonoperating Rental Income (418)	0		8
Interest and Dividend Income (419)	7,682	6,112	_ 9
Miscellaneous Nonoperating Income (421)	3,808	4,699	10
Total Other Income	11,490	10,811	_
Total Income	34,038	42,209	
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	0		11
Other Income Deductions (426)	0		_ 12
Total Miscellaneous Income Deductions	0	0	
Income Before Interest Charges	34,038	42,209	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	0		13
Amortization of Debt Discount and Expense (428)			_ 14
Amortization of Premium on DebtCr. (429)	0.704	40.000	15
Interest on Debt to Municipality (430)	8,731	10,230	_ 16
Other Interest Expense (431)	0		17 18
Interest Charged to ConstructionCr. (432)	8,731	10.220	_ 10
Total Interest Charges Net Income	25,307	10,230 31,979	
EARNED SURPLUS	25,507	31,979	
Unappropriated Earned Surplus (Beginning of Year) (216)	143,060	111,081	19
Balance Transferred from Income (433)	25,307	31,979	20
Miscellaneous Credits to Surplus (434)	0	01,070	_ 21
Miscellaneous Debits to SurplusDebit (435)	0		22
Appropriations of Surplus-Debit (436)	0		23
Appropriations of Income to Municipal FundsDebit (439)	0		24
Total Unappropriated Earned Surplus End of Year (216)	168,367	143,060	

#### **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Amount (b)	
Revenues from Utility Plant Leased to Others (412):		
None		1
Total (Acct. 412):	0	
Expenses of Utility Plant Leased to Others (413):		_
None		_ 2
Total (Acct. 413):	0	_
Nonoperating Rental Income (418):		
None		3
Total (Acct. 418):	0	_
Interest and Dividend Income (419):		_
State Investment Pool Interest	6,988	_ 4
Money Market Interest	694	5
Total (Acct. 419):	7,682	_
Miscellaneous Nonoperating Income (421):		
Transfer from Village Tax Incremental District for interest on TID related debt	3,808	_ 6
Total (Acct. 421):	3,808	_
Miscellaneous Amortization (425):		
None		7
Total (Acct. 425):	0	_
Other Income Deductions (426):		
None		_ 8
Total (Acct. 426):	0	_
Miscellaneous Credits to Surplus (434):		
None		9
Total (Acct. 434):	0	_
Miscellaneous Debits to Surplus (435):		
None		_ 10
Total (Acct. 435)Debit:	0	_
Appropriations of Surplus (436):		
Detail appropriations to (from) account 215		11
Total (Acct. 436)Debit:	0	_
Appropriations of Income to Municipal Funds (439):		
None		_ 12
Total (Acct. 439)Debit:	0	_

# **INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)		_
Revenues (account 415)						0	1
Costs and Expenses of Merchandising	g, Jobbing and	I Contract Wo	rk (416):				
Cost of merchandise sold						0	2
Payroll						0	3
Materials						0	4
Taxes						0	5
Other (list by major classes):							
NONE						0	6
Total costs and expenses	0	0	0	C	)	0	
Net income (or loss)	0	0	0	C	)	0	

#### REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

- 1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
- 2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	128,779	0	0	0	128,779	1
Less: interdepartmental sales	0		0		0	2
Less: interdepartmental rents					0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0 [				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify: NONE					0	6
Revenues subject to Wisconsin Remainder Assessment	128,779	0	0	0	128,779	:

## **BALANCE SHEET**

Utility Plant (100) 1,250,958 Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)  Net Utility Plant 909,922 OTHER PROPERTY AND INVESTMENTS  Nonutility Property (121) 0 Less: Accumulated Provision for Depreciation and Amortization of Nonutility 0 Property (122)  Net Nonutility Property 0 Investment in Municipality (123) 0 Other Investments (124) 0 Special Funds (125) 57,843  Total Other Property and Investments 57,843  CURRENT AND ACCRUED ASSETS  Cash and Working Funds (131) 1,575  Temporary Cash Investments (132) 292,108 Notes Receivable (141) 0	1,244,016 315,776 <b>928,240</b>	1 2
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant  Net Utility Plant  OTHER PROPERTY AND INVESTMENTS  Nonutility Property (121)  Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)  Net Nonutility Property  Net Nonutility Property  Other Investment in Municipality (123)  Other Investments (124)  Special Funds (125)  Total Other Property and Investments  CURRENT AND ACCRUED ASSETS  Cash and Working Funds (131)  Temporary Cash Investments (132)  Notes Receivable (141)	315,776	-
Net Utility Plant         909,922           OTHER PROPERTY AND INVESTMENTS         0           Nonutility Property (121)         0           Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)         0           Net Nonutility Property         0           Investment in Municipality (123)         0           Other Investments (124)         0           Special Funds (125)         57,843           Total Other Property and Investments         57,843           CURRENT AND ACCRUED ASSETS         57,843           Cash and Working Funds (131)         1,575           Temporary Cash Investments (132)         292,108           Notes Receivable (141)         0		2
OTHER PROPERTY AND INVESTMENTS           Nonutility Property (121)         0           Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)         0           Net Nonutility Property         0           Investment in Municipality (123)         0           Other Investments (124)         0           Special Funds (125)         57,843           Total Other Property and Investments         57,843           CURRENT AND ACCRUED ASSETS         57,843           Cash and Working Funds (131)         1,575           Temporary Cash Investments (132)         292,108           Notes Receivable (141)         0	928,240	
Nonutility Property (121) 0 Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)  Net Nonutility Property 0 Investment in Municipality (123) 0 Other Investments (124) 0 Special Funds (125) 57,843  Total Other Property and Investments 57,843  CURRENT AND ACCRUED ASSETS  Cash and Working Funds (131) 1,575  Temporary Cash Investments (132) 292,108  Notes Receivable (141) 0		
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)  Net Nonutility Property Investment in Municipality (123) Other Investments (124) Special Funds (125) Total Other Property and Investments CURRENT AND ACCRUED ASSETS Cash and Working Funds (131) Temporary Cash Investments (132) Notes Receivable (141)  O		
Property (122)         Net Nonutility Property         0           Investment in Municipality (123)         0           Other Investments (124)         0           Special Funds (125)         57,843           Total Other Property and Investments         57,843           CURRENT AND ACCRUED ASSETS         57,843           Cash and Working Funds (131)         1,575           Temporary Cash Investments (132)         292,108           Notes Receivable (141)         0	0	3
Investment in Municipality (123)       0         Other Investments (124)       0         Special Funds (125)       57,843         Total Other Property and Investments       57,843         CURRENT AND ACCRUED ASSETS         Cash and Working Funds (131)       1,575         Temporary Cash Investments (132)       292,108         Notes Receivable (141)       0	0	4
Other Investments (124)         0           Special Funds (125)         57,843           Total Other Property and Investments         57,843           CURRENT AND ACCRUED ASSETS         57,843           Cash and Working Funds (131)         1,575           Temporary Cash Investments (132)         292,108           Notes Receivable (141)         0	0	
Special Funds (125)         57,843           Total Other Property and Investments         57,843           CURRENT AND ACCRUED ASSETS         1,575           Cash and Working Funds (131)         1,575           Temporary Cash Investments (132)         292,108           Notes Receivable (141)         0		5
Total Other Property and Investments CURRENT AND ACCRUED ASSETS  Cash and Working Funds (131) Temporary Cash Investments (132) Notes Receivable (141)  57,843 1,575 292,108 0		6
CURRENT AND ACCRUED ASSETS  Cash and Working Funds (131) 1,575  Temporary Cash Investments (132) 292,108  Notes Receivable (141) 0	44,246	7
Cash and Working Funds (131)1,575Temporary Cash Investments (132)292,108Notes Receivable (141)0	44,246	
Temporary Cash Investments (132) 292,108  Notes Receivable (141) 0		
Notes Receivable (141) 0	635	8
	86,428	9
0		10
Customer Accounts Receivable (142) 24,454	22,321	11
Other Accounts Receivable (143) 0		12
Accumulated Provision for Uncollectible AccountsCr. (144) 0	0	13
Receivables from Municipality (145) 147,481	215,934	14
Materials and Supplies (150) 803	530	15
Prepayments (165)		16
Other Current and Accrued Assets (170) 1,249		17
Total Current and Accrued Assets 467,670	325,848	
DEFERRED DEBITS		
Unamortized Debt Discount and Expense (181) 0		18
Extraordinary Property Losses (182) 0		19
Other Deferred Debits (183) 0		20
Total Deferred Debits 0  Total Assets and Other Debits 1,435,435	0 1,298,334	

## **BALANCE SHEET**

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	387,329	253,158	21
Appropriated Earned Surplus (215)			22
Unappropriated Earned Surplus (216)	168,367	143,060	23
Total Proprietary Capital	555,696	396,218	
LONG-TERM DEBT			
Bonds (221)			24
Advances from Municipality (223)	105,076	131,876	25
Other long-Term Debt (224)			26
Total Long-Term Debt	105,076	131,876	
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)			27
Accounts Payable (232)	3,470	3,082	28
Payables to Municipality (233)	5,892	5,167	29
Customer Deposits (235)			30
Taxes Accrued (236)	0	0	31
Interest Accrued (237)	237	317	32
Other Current and Accrued Liabilities (238)			33
Total Current and Accrued Liabilities	9,599	8,566	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0		_ 34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	0		36
Total Deferred Credits	0	0	
OPERATING RESERVES			
Miscellaneous Operating Reserves (265)			37
Total Operating Reserves	0	0	
CONTRIBUTIONS IN AID OF CONSTRUCTION			
Contributions in Aid of Construction (271)	765,064	761,674	_ 38
Total Liabilities and Other Credits	1,435,435	1,298,334	=

#### **NET UTILITY PLANT**

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Water (b)	Sewer (c)	Gas (d)	Electric (e)
1,250,958	0	0	0
			_
1,250,958	0	0	0
ortization:			
341,036	0	0	0
341,036	0	0	0
909,922	0	0	0
	1,250,958  1,250,958  1,250,958  ortization: 341,036 341,036	1,250,958 0  1,250,958 0  1,250,958 0  ortization:	1,250,958 0 0  1,250,958 0 0  1,250,958 0 0  ortization: 341,036 0 0  341,036 0 0

## **ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT**

Depreciation Accruals (Credits) during the year:

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)
Balance first of year	315,776				315,776
Credits During Year					
Accruals:					
Charged depreciation expense (403)	24,354				24,354
Depreciation expense on meters					
charged to sewer (see Note 3)	1,166				1,166
Accruals charged other					
accounts (specify):					
					0
Salvage					0
Other credits (specify):					
					0
Total credits	25,520	0	0	0	25,520
Debits during year					
Book cost of plant retired	260				260
Cost of removal					0
Other debits (specify):					
					0
Total debits	260	0	0	0	260
Balance End of Year	341,036	0	0	0	341,036
Composite Depreciation Rate?	No				
If yes, what is the rate?					

# **NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

- 1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
- 2. Other items may be grouped by classes of property.
- 3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
Other (specify): None	0			0	2
Total Nonutility Property (121)	0	0	0	0	_
Less accum. prov. depr. & amort. (122)	0			0	3
Net Nonutility Property	0	0	0	0	

# **ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)**

Particulars (a)	Amount (b)		
Balance first of year		0	1
Additions:			
Provision for uncollectibles during year		0	2
Collection of accounts previously written off: Utility Customers		0	3
Collection of accounts previously written off: Others		0	4
Total Additions		0	
Deductions:			
Accounts written off during the year: Utility Customers		0	5
Accounts written off during the year: Others		0	6
Total accounts written off		0	
Balance end of year		0	

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## **MATERIALS AND SUPPLIES**

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel for generation					0		1
Other					0		2
Total Electric Utility					0	0	•

Account	Total End of Yea	Amount Prior Year	
Electric utility total	0	0	1
Water utility	803	530	2
Sewer utility			_ 3
Gas utility			4
Merchandise			5
Other materials & supplies			6
Total Materials and Supplies	803	530	_
			_

# UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

	Written C			
Debt Issue to Which Related (a)	Amount (b)	Account Charged or Credited (c)	Balance End of Year (d)	
Unamortized debt discount & expense (181)				
None	0	0	0	1
Total			0	
Unamortized premium on debt (251)		_		
None	0	0	0	2
Total			0	

# **CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)		
Balance first of year	253,158	1	
Changes during year (explain):			
Transfer from Village Tax Increment District for principal on TID related debt	134,171	2	
Balance end of year	387,329		

# **BONDS (ACCT. 221)**

- 1. Report hereunder information required for each separate issue of bonds.
- 2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
- 3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

		Final		Principal
	Date of	Maturity	Interest	Amount
Description of Issue	Issue	Date	Rate	End of Year
(a)	(b)	(c)	(d)	(e)

**NONE** 

#### **NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT**

- 1. Report each class of debt included in Accounts 223, 224 and 231.
- 2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
- 3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Advances (223)					
1992 G.O. Notes Payable	12/01/1992	12/01/2000	5.00%	53,900	1
1989 G.O. Notes Payable	04/27/1989	12/31/1999	9.00%	51,176	2
Total for Account 223				105,076	_

# **TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)		
Balance first of year		1	
Accruals:			
Charged water department expense	24,430	2	
Charged electric department expense		3	
Charged sewer department expense	323	4	
Other (explain):			
NONE		5	
Total Accruals and other credits	24,753		
Taxes paid during year:			
County, state and local taxes	22,934	6	
Social Security taxes	1,650	7	
PSC Remainder Assessment	169	8	
Other (explain):		•	
NONE		9	
Total payments and other debits	24,753		
Balance end of year	0		

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# **INTEREST ACCRUED (ACCT. 237)**

- 1. Report below interest accrued on each utility obligation.
- 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	d Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrue Balance End of Year (e)	d
Bonds (221)					
NONE				0	1
Subtotal	0	0	0	0	
Advances from Municipality (223)					,
1992 G.O. Notes Payable	317	3,728	3,808	237	2
1989 G.O. Notes Payable	0	5,003	5,003	0	3
Subtotal	317	8,731	8,811	237	_
Other long-Term Debt (224)					•
NONE				0	4
Subtotal	0	0	0	0	_
Notes Payable (231)					•
NONE				0	5
Subtotal	0	0	0	0	_
Total	317	8,731	8,811	237	

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# **CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)**

		Elect	ric				
Particulars (a)	Water (b)	Distribution (c)	Other (d)	Sewer (e)	Gas (f)	Total (g)	
Balance First of Year	761,674					761,674	1
Add credits during year:							
For Services						0	2
For Mains	3,390					3,390	3
Other (specify):							
NONE	0					0	4
Deduct charges (specify):							
NONE	0					0	5
Balance End of Year	765,064	0	0	0	0	765,064	
Amount of federal and state grants in aid received for utility construction included in End of Year totals	0					0	6

# **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
NONE	_	1
Total (Acct. 123):	0	_
Other Investments (124): NONE		2
Total (Acct. 124):	0	_
Special Funds (125):		_
Depreciation Fund	29,668	3
Debt Service Fund	28,175	4
Total (Acct. 125):	57,843	
	•	_
Notes Receivable (141): NONE		5
Total (Acct. 141):	0	Ū
		_
Customer Accounts Receivable (142): Water	24,454	6
Electric	24,404	- <b>7</b>
Sewer (Regulated)		8
Other (specify):		_
NONE		9
Total (Acct. 142):	24,454	_
Other Accounts Receivable (143):		
Sewer (Non-regulated)		_ 10
Merchandising, jobbing and contract work		11
Other (specify):		
NONE		_ 12
Total (Acct. 143):	0	_
Receivables from Municipality (145):		
Transfer from Tax Incremental Financing District	137,978	13
Delinquent water bills placed on tax roll	3,663	_ 14
Balance due - 1997 hydrant rental	1,086	15
Tax equivalent overpaid	566	_ 16
Due from sewer utility for prorata share of meter cost	4,188	17
Total (Acct. 145):	147,481	_
Prepayments (165):		
NONE		_ 18
Total (Acct. 165):	0	_

# **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Balance End of Year (b)
1
0
2
0
5,892 <b>2</b>
5,892
2
0

#### **RETURN ON RATE BASE COMPUTATION**

- 1. The data used in calculating rate base are averages.
- 2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
- 3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						_
Utility Plant in Service	1,247,487	0	0	0	1,247,487	1
Materials and Supplies	666	0	0	0	666	2
Other (specify): NONE					0	3
Less Average:						
Reserve for Depreciation	328,406	0	0	0	328,406	4
Customer Advances for Construction					0	5
Contributions in Aid of Construction	763,369	0	0	0	763,369	6
Other (specify): NONE					0	7
Average Net Rate Base	156,378	0	0	0	156,378	
Net Operating Income	22,548	0	0	0	22,548	8
Net Operating Income as a percent of						
Average Net Rate Base	14.42%	N/A	N/A	N/A	14.42%	

#### **RETURN ON PROPRIETARY CAPITAL COMPUTATION**

- 1. The data used in calculating proprietary capital are averages.
- 2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
Average Proprietary Capital		
Capital Paid in by Municipality	320,243	1
Appropriated Earned Surplus	0	2
Unappropriated Earned Surplus	155,713	3
Other (Specify): NONE		4
Total Average Proprietary Capital	475,956	
Net Income		
	25,307	5
Net Income	20,007	

## IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:
1. Acquisitions.
2. Leaseholder changes.
3. Extensions of service.
4. Estimated changes in revenues due to rate changes.
5. Obligations incurred or assumed, excluding commercial paper.
6. Formal proceedings with the Public Service Commission.
7. Any additional matters.

#### **FINANCIAL SECTION FOOTNOTES**

#### **Balance Sheet (Page F-05)**

Temporary Cash Investments (132)

Temporary cash investments increased by approximately \$205,000 primarily as a result of a transfer from the Village of Dousman's Tax Incremental Financing District to the utility. The transfer was to partially repay the utility for principal and interest on TID related debt advanced to the TID in prior years.

Other Current and Accrued Assets (170) Accrued Interest Receivable

\$1,249

## **WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	Amounts (b)	
Operating Revenues Sales of Water		
Sales of Water (460-467)	127,143	1
Total Sales of Water	127,143	•
Other Operating Revenues		
Forfeited Discounts (470)	763	2
Other Water Revenues (474)	873	3
Amortization of Construction Grants (475)	0	4
Total Other Operating Revenues	1,636	-
Total Operating Revenues	128,779	•
Operation and Maintenenance Expenses		
Plant Operation and Maintenance Expenses (600-660)	41,980	5
General Operating Expenses (680-690)	15,467	6
Total Operation and Maintenenance Expenses	57,447	•
Other Operating Expenses		
Depreciation Expense (403)	24,354	7
Amortization Expense (404)		8
Taxes (408)	24,430	9
Total Other Operating Expenses	48,784	_
Total Operating Expenses	106,231	•
NET OPERATING INCOME	22,548	=

## **WATER OPERATING REVENUES - SALES OF WATER**

- 1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
- 2. Report estimated gallons for unmetered sales.
- 3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
- 4. Bulk sales should be account 460.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
Total Unmetered Sales to General Customers (460)	0	0	0	
Metered Sales to General Customers (461)				
Residential	408	30,158	67,326	4
Commercial	56	14,735	23,668	5
Industrial	3	198	517	6
Total Metered Sales to General Customers (461)	467	45,091	91,511	•
Private Fire Protection Service (462)				7
Public Fire Protection Service (463)	1		31,186	8
Other Sales to Public Authorities (464)	10	2,309	4,446	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				. 12
Total Sales of Water	478	47,400	127,143	

# **SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.		

Customer Name Point of Delivery Gallons Sold Revenues

(a) (b) (c) (d)

NONE

# **OTHER OPERATING REVENUES (WATER)**

- 1. Report revenues relating to each account and fully describe each item using other than the account title.
- 2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
- 3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1)	31,186	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		_ 3
Other (specify): NONE		4
Total Public Fire Protection Service (463)	31,186	_
Forfeited Discounts (470):		_
Customer late payment charges	763	5
Other (specify): NONE		6
Total Forfeited Discounts (470)	763	-
Other Water Revenues (474):		-
Return on net investment in meters charged to sewer department		7
Other (specify):		_
Rental of water property	859	8
Well permit revenue	14	_ 9
Total Other Water Revenues (474)	873	_
Amortization of Construction Grants (475):		_
NONE		10
Total Amortization of Construction Grants (475)	0	-

# **WATER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

(a)	Amount (b)
PLANT OPERATION AND MAINTENANCE EXPENSES	
Salaries and Wages (600)	21,190
Purchased Water (610)	,
Fuel or Power Purchased for Pumping (620)	7,866
Chemicals (630)	2,891
Supplies and Expenses (640)	651
Repairs of Water Plant (650)	9,027
Transportation Expenses (660)	355
Total Plant Operation and Maintenance Expenses	41,980
GENERAL OPERATING EXPENSES	
	1,862
Administrative and General Salaries (680)	1,862 1,906
Administrative and General Salaries (680) Office Supplies and Expenses (681)	
Administrative and General Salaries (680) Office Supplies and Expenses (681) Outside Services Employed (682)	1,906
Administrative and General Salaries (680) Office Supplies and Expenses (681) Outside Services Employed (682) Insurance Expense (684)	1,906 6,252
Administrative and General Salaries (680) Office Supplies and Expenses (681) Outside Services Employed (682) Insurance Expense (684) Employees Pensions and Benefits (686)	1,906 6,252 1,881
Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)	1,906 6,252 1,881 2,987
Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)  Miscellaneous General Expenses (689)	1,906 6,252 1,881 2,987
Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)  Miscellaneous General Expenses (689)  Uncollectible Accounts (690)  Total General Operating Expenses	1,906 6,252 1,881 2,987

# **TAXES (ACCT. 408 - WATER)**

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Property Tax Equivalent		22,934	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		323	2
Net property tax equivalent		22,611	
Social Security		1,650	3
PSC Remainder Assessment		169	4
Other (specify):			•
NONE			5
Total tax expense	_	24,430	

### PROPERTY TAX EQUIVALENT (WATER)

- 1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
- 2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
- 3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
- 4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
- 5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
- 6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.069(1)(c). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
- 7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)
County name			Waukesha			1
SUMMARY OF TAX RATES						
State tax rate	mills		0.199344			3
County tax rate	mills		2.994544			
Local tax rate	mills		4.982555			
School tax rate	mills		12.107865			6
Voc. school tax rate	mills		1.360269			7
Other tax rate - Local	mills					8
Other tax rate - Non-Local	mills		0.000000			9
Total tax rate	mills		21.644577			10
Less: state credit	mills		1.672090			11
Net tax rate	mills		19.972487			12
PROPERTY TAX EQUIVALENT CALC	ULATIO	N				 13
Local Tax Rate	mills		4.982555			14
Combined School Tax Rate	mills		13.468134			15
Other Tax Rate - Local	mills					16
Total Local & School Tax	mills		18.450689			17
Total Tax Rate	mills		21.644577			18
Ratio of Local and School Tax to Total	al dec.		0.852439			19
Total tax net of state credit	mills		19.972487			20
Net Local and School Tax Rate	mills		17.025334			21
Utility Plant, Jan. 1	\$	1,244,016	1,244,016			22
Materials & Supplies	\$	530	530			23
Subtotal	\$	1,244,546	1,244,546			24
Less: Plant Outside Limits	\$	0	0			25
Taxable Assets	\$	1,244,546	1,244,546			26
Assessment Ratio	dec.		1.003540			27
Assessed Value	\$	1,248,952	1,248,952			28
Net Local & School Rate	mills		17.025334			29
Tax Equiv. Computed for Current Yea	ar \$	21,264	21,264			30
Tax Equivalent per 1994 PSC Report	\$	22,934				31
Any lower tax equivalent as authorized						32
by municipality (see note 6)	\$					33
Tax equiv. for current year (see note	6) \$	22,934				34

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#### WATER UTILITY PLANT IN SERVICE

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT			
Organization (301)			1
Franchises and Consents (302)			2
Miscellaneous Intangible Plant (303)			3
Total Intangible Plant	0	0	
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)			_ 4
Structures and Improvements (311)			5
Collecting and Impounding Reservoirs (312)			_ 6
Lake, River and Other Intakes (313)			7
Wells and Springs (314)	116,576		_ 8
Infiltration Galleries and Tunnels (315)			9
Supply Mains (316)			_ 10
Other Water Source Plant (317)			11
Total Source of Supply Plant	116,576	0	
PUMPING PLANT			
Land and Land Rights (320)	675		_ 12
Structures and Improvements (321)	90,543		13
Boiler Plant Equipment (322)			_ 14
Other Power Production Equipment (323)			15
Steam Pumping Equipment (324)			_ 16
Electric Pumping Equipment (325)	51,422		17
Diesel Pumping Equipment (326)			_ 18
Hydraulic Pumping Equipment (327)			19
Other Pumping Equipment (328)	31,013		_ 20
Total Pumping Plant	173,653	0	
WATER TREATMENT PLANT			
Land and Land Rights (330)			21
Structures and Improvements (331)			22
Water Treatment Equipment (332)	13,950		23
Total Water Treatment Plant	13,950	0	
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	700		24
Structures and Improvements (341)			25

# **WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				_
Organization (301)			0	1
Franchises and Consents (302)			0_	2
Miscellaneous Intangible Plant (303)			0	3
Total Intangible Plant	0	0	0	
SOURCE OF SUPPLY PLANT				
Land and Land Rights (310)			0	4
Structures and Improvements (311)			0	5
Collecting and Impounding Reservoirs (312)			0	6
Lake, River and Other Intakes (313)			0	7
Wells and Springs (314)			116,576	8
Infiltration Galleries and Tunnels (315)			0	9
Supply Mains (316)			0 1	0
Other Water Source Plant (317)			0 1	1
Total Source of Supply Plant	0	0	116,576	
PUMPING PLANT Land and Land Rights (320)			675 1	2
Structures and Improvements (321)			90,543 1	3
Boiler Plant Equipment (322)			0 1	4
Other Power Production Equipment (323)			0 1	5
Steam Pumping Equipment (324)			<u> </u>	6
Electric Pumping Equipment (325)			51,422 1	7
Diesel Pumping Equipment (326)			<u> </u>	8
Hydraulic Pumping Equipment (327)			0 1	9
Other Pumping Equipment (328)			31,013 2	20
Total Pumping Plant	0	0	173,653	
WATER TREATMENT PLANT				
Land and Land Rights (330)			0 2	21
Structures and Improvements (331)			0 2	22
Water Treatment Equipment (332)			13,950 2	23
Total Water Treatment Plant	0	0	13,950	
TRANSMISSION AND DISTRIBUTION PLANT				
Land and Land Rights (340)			700 2	24
Structures and Improvements (341)			0 2	

#### WATER UTILITY PLANT IN SERVICE

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts	Balance First of Year	Additions During Year	
(a)	(b)	(c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Distribution Reservoirs and Standpipes (342)	72,124		26
Transmission and Distribution Mains (343)	623,990	3,390	27
Fire Mains (344)			28
Services (345)	136,406		29
Meters (346)	37,822	2,385	30
Hydrants (348)	62,725		31
Other Transmission and Distribution Plant (349)			32
Total Transmission and Distribution Plant	933,767	5,775	_
GENERAL PLANT			00
Land and Land Rights (370)			33
Structures and Improvements (371)		4.40=	_ 34
Office Furniture and Equipment (372)	291	1,427	35
Computer Equipment (372.1)			36
Transportation Equipment (373)			37
Other General Equipment (379)	5,779		38
Other Tangible Property (390)			39
Total General Plant	6,070	1,427	_
Total utility plant in service directly assignable	1,244,016	7,202	_
Common Utility Plant Allocated to Water Department			40
Total utility plant in service	1,244,016	7,202	_

# **WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				
Distribution Reservoirs and Standpipes (342)			72,124	26
Transmission and Distribution Mains (343)			627,380	27
Fire Mains (344)			0	28
Services (345)			136,406	29
Meters (346)	260		39,947	30
Hydrants (348)			62,725	31
Other Transmission and Distribution Plant (349)			0	32
Total Transmission and Distribution Plant	260	0	939,282	
GENERAL PLANT Land and Land Rights (370) Structures and Improvements (371)			0 0	33 34
Office Furniture and Equipment (372)			1,718	
Computer Equipment (372.1)			0	36
Transportation Equipment (373)			0	37
Other General Equipment (379)			5,779	38
Other Tangible Property (390)		_	0	39
Total General Plant	0	0	7,497	
Total utility plant in service directly assignable	260	0	1,250,958	
Common Utility Plant Allocated to Water Department			0	40
Total utility plant in service	260	0	1,250,958	Ī.

# SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Sources of Water Supply

	Sources of Water Supply				
Month (a)	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)	Total Gallons All Methods (000's) (e)	
 January			3,914	3,914	- 1
February			3,616	3,616	2
March			4,060	4,060	3
April			3,979	3,979	4
May			4,511	4,511	_ 5
June			5,133	5,133	6
July			4,543	4,543	7
August			4,179	4,179	8
September			4,249	4,249	9
October			4,451	4,451	10
November			4,319	4,319	11
December			4,216	4,216	12
Total for year	0	0	51,170	51,170	_
Less: Measured or e	estimated water used in mai	in flushing and water	treatment during year	959	13
Less: Other utility us	se			0	14
Other utility use expla	anation:				15
Water pumped into d	listribution system			50,211	16
Less: Water sold				47,400	17
Losses and unaccou	nted for			2,811	18
Percent unaccounted	d for to the nearest whole pe	ercent (%)		6%	19
If more than 25%, inc	dicate causes and state wha	at action has been tal	ken to reduce water loss:		20
Maximum gallons pu	mped by all methods in any	one day during repo	rting year	275	21
Date of maximum:	7/15/1997				22
Cause of maximum:					23
Main flushing and m	nultiple lateral breaks				_
	mped by all methods in any	one day during repor	ting year	61	_ 24
	9/19/1997				_ 25
Total KWH used for p				107,687	_ 26
If water is purchased	:Vendor Name:				27
	Point of Delivery:				28

## **SOURCES OF WATER SUPPLY - GROUND WATERS**

Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	_
1971 WELL, 118 SOUTH MAIN ST.	1	1,140	12	547,200	Yes	1
1984 WELL, W359 S 1491 HWY 67	2	1,140	12	633,600	Yes	2

### **SOURCES OF WATER SUPPLY - SURFACE WATERS**

	Intakes				
Location (a)	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)	

NONE 1

### **PUMPING & POWER EQUIPMENT**

- 1. Use a separate column for each pump.
- 2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
- 3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification	1	2	3	1
Location	1	1	2	2
Purpose	Р	S	Р	3
Destination	D	D	D	4
Pump Manufacturer	LAYNE NW	LAYNE NW	BURG-WARNER	5
Year Installed	1996	1996	1984	6
Туре	VERTICAL TURBINE	VERTICAL TURBINE	VERTICAL TURBINE	7
Actual Capacity (gpm)	380	380	440	8
Pump Motor or				9
Standby Engine Mfr	G.E.	WAUKESHA MOTOR	US ELECTRIC	10
Year Installed	1971	1976	1984	11
Туре	ELECTRIC	NATURAL GAS	ELECTRIC	12
Horsepower	50	50	60	13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification			14
Location			15
Purpose			16
Destination			17
Pump Manufacturer			18
Year Installed			19
Туре			20
Actual Capacity (gpm)			21
Pump Motor or			22
Standby Engine Mfr			23
Year Installed			24
Туре			25
Horsepower			26

## **RESERVOIRS, STANDPIPES & WATER TREATMENT**

- 1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
- 2. Use a separate column for each using additional copies if necessary.
- 3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	1	2		1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2
Type: R (reservoir), S (standpipe) or ET (elevated tank)	ET	ET		4 5
Year constructed	1971	1971		6
Primary material (earthen, steel, concrete, other)	STEEL	STEEL		7 8
Elevation difference in feet (See Headnote 3.)	125	125		9 10
Total capacity in gallons	100,000	100,000		11
WATER TREATMENT PLANT Disinfection, type of equipment (gas, liquid, powder, other)	LIQUID	LIQUID		12 13 14
Points of application (wellhouse, central facilities, booster station, other)	WELLHOUSE	WELLHOUSE		15 16 17
Filters, type (gravity, pressure, other, none)	NONE	NONE		18 19
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	0.6340	0.7920		20 21 22
Is a corrosion control chemical used (yes, no)?	Y	Υ		23
Is water fluoridated (yes, no)?	Υ	Υ		25

#### **WATER MAINS**

- 1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
- 2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
- 3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
- 4. Explain all reported adjustments as a schedule footnote.
- 5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

		_	Number of Feet						
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)	_	
M	D	6.000	21,620	60			21,680	_ 1	
M	D	8.000	21,782				21,782	2	
Total Within N	<b>Junicipality</b>		43,402	60	0	0	43,462	<u> </u>	
Total Utility		=	43,402	60	0	0	43,462	_	

#### **WATER SERVICES**

- 1. Explain all reported adjustments as a schedule footnote.
- 2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
- 3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
- 4. Report services separately by pipe material and diameter.
- 5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	1.000	409				409	3	_ 1
M	2.000	22				22		2
M	6.000	7				7		_ 3
Total Utili	ty _	438	0	0	0	438	3	=

#### **METERS**

- 1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
- 2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
- 3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
- 4. Totals by size in Column (f) should equal same size totals in Column (o).

**Number of Utility-Owned Meters** 

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	470	32	10		492	24	1
0.750	3				3		2
1.000	13				13	1	3
1.500	4				4		4
2.000	6				6		5
3.000	5				5		6
6.000	2	·			2		7
Total:	503	32	10	0	525	25	

#### Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (I)	Wholesale, Inter- Department or Utility Use (m)		Total (o)	
0.625	408	49	4	5	1	25	492	_ 1
0.750	1	2					3	2
1.000	11	1		1			13	3
1.500		4					4	4
2.000		3		2		1	6	5
3.000		3		2			5	6
6.000					2		2	_ <sub>7</sub>
Total:	420	62	4	10	3	26	525	_

#### **HYDRANTS AND DISTRIBUTION SYSTEM VALVES**

- 1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
- 2. Explain all reported adjustments in the schedule footnotes.
- 3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality					0	1
Within Municipality	85				85	2
Total Fire Hydrants	85	0	0	0	85	=
Flushing Hydrants						
					0	3
Total Flushing Hydrants	0	0	0	0	0	_

Wis. Admin. Code § 185.87 requires that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Report the number operated during the year

Number of hydrants operated during year: 85

Number of distribution system valves end of year: 89

Number of distribution valves operated during year: 45

#### WATER OPERATING SECTION FOOTNOTES

#### Water Operation & Maintenance Expenses (Page W-05)

Repairs of Water Plant(650)

Repairs to the Utility's plant increased by approximately \$7,400 (\$9,027 in 1997 from \$1,594 in 1996). This was due primarily caused by water main and service breaks which occurred during April and July.

#### Reservoirs, Standpipes & Water Treatment (Page W-14)

The utility has only one elevated tank but it has water treatment equipment at the two wellhouses. To properly reflect the equipment the elevated tank information was included for both equipment sites. (Program will be corrected for 1998. 9/18/98 ele)

#### Water Mains (Page W-15)

Water mains added during 1997 were paid directly by the benefitting property owners who subsequently dedicated the assets to the Dousman Water Utility.

### **SEWER OPERATING REVENUES & EXPENSES**

Particulars (a)	Amounts (b)	
Operating Revenues		
Sewage Operating Revenues		
Sewage Operating Revenues (621-626)	0	1
Total Sewage Operating Revenues	0	-
Other Operating Revenues		
Forfeited Discounts (631)	0	2
Servicing of Customers Lateral (632)	0	3
Sale of Fertilizer (633)	0	4
Rent from Sewerage Properties (634)	0	5
Miscellaneous Operating Revenues (635)	0	6
Amortization of Construction Grants (636)	0	7
Total Other Operating Revenues	0	_
Total Operating Revenues	0	_
Operation and Maintenenance Expenses		
Operation Expenses (820-829)	0	8
Maintenance Expenses (831-834)	0	9
Customer Accounting & Collection Expenses (840-843)	0	10
Administrative and General Expenses (850-857)	0	11
Total Operation and Maintenenance Expenses	0	_
Other Operating Expenses		40
Depreciation Expense (403)		12
Amortization Expense (404)	0	13
Taxes (408)	0	_ 14
Total Other Operating Expenses	0	-
Total Operating Expenses	0	-
NET OPERATING INCOME	0	=

#### **SEWAGE OPERATING REVENUES**

- 1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
- 2. Report estimated gallons for flat rate service.
- 3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
- 4. In the gallons column, report metered water or sewage used as the basis in determining customer bills.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons Billed (c)	Amounts (d)	
Operating Revenues				
Sewage Operating Revenues				
Flat Rate Service to General Customers (621)				
Residential Revenues				1
Commercial Revenues				2
Industrial Revenues				3
Revenues from Public Authorities				4
Total Flat Rate Service to General Customers (621)	0	0	0	-
Measured Service to General Customers (622)				
Residential Revenues				5
Commercial Revenues				6
Industrial Revenues				7
Revenues from Public Authorities				8
Total Measured Service to General Customers (622)	0	0	0	•
Service to Public Authorities (623)				9
Service to Other Systems (624)				10
Other Sewerage Service (625)				11
Interdepartmental Service (626)				12
Total Sewage Operating Revenues	0	0	0	i.

#### **HIGH STRENGTH CONTRIBUTORS**

- 1. High strength contributor is one with waste stronger than 250 mg/l for B.O.D. or 250 mg/l for suspended solids or 10 mg/l for phosphorpus.
- 2. If domestic strength limits for BOD, SS and Phos. used for rate purposes are different from the levels indicated, please note the limits used in the spaces available.
- 3. The units "mg/l" are now used in place of the equivalent "ppm."
- 4. List type, volume, strength.

	Volume			
	<b>Annual Gallons</b>	BOD	SS	Phos
Type	(000's)	(mg/l)	(mg/l)	(mg/l)
(a)	(b)	(c)	(d)	(e)

**NONE** 

# OTHER OPERATING REVENUES (SEWER)

- 1. Report revenues relating to each account and fully describe each item using other than the account title.
- 2. Report each item (when individually or when like items are combined) greater than \$2,000 and all other lesser amounts grouped as Miscellaneous.

Particulars (a)	Amount (b)
Customers Forfeited Discounts (631):	
	1
Total Customers Forfeited Discounts (631)	0
Servicing of Customers Laterals (632):	
	2
Total Servicing of Customers Laterals (632)	0
Sale of Fertilizer (633):	
	3
Total Sale of Fertilizer (633)	0
Rent from Sewerage Property (634):	
Total Pont from Communic Brown onto (COA)	4
Total Rent from Sewerage Property (634)	0
Miscellaneous Operating Revenues (635):	_
Total Missellaneous Operating Povenues (625)	5
Total Miscellaneous Operating Revenues (635)	0
Amortization of Construction Grants (636):	
Total Amortization of Construction Grants (636)	6
Total Amortization of Construction Grants (030)	

### **SEWER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)
OPERATION EXPENSES	
Supervision and Labor (820)	
Power and Fuel for Pumping (821)	
Power and Fuel for Aeration Equipment (822)	
Chlorine (823)	
Phosphorous Removal Chemicals (824)	
Sludge Conditioning Chemicals (825)	
Other Chemicals for Sewage Treatment (826)	
Other Operating Supplies and Expenses (827)	
Transportation Expenses (828)	
Rents (829)	1
Total Operation Expenses	0
MAINTENANOE EVEENOEO	
MAINTENANCE EXPENSES	
Maintenance of Sewage Collection System (831)	1
Maintenance of Collection System Pumping Equipment (832)	1
Maintenance of Treatment and Disposal Plant Equipment (833)	1
Maintenance of General Plant Structures and Equipment (834)	1
Total Maintenance Expenses	0
CUSTOMER ACCOUNTING & COLLECTION EXPENSES	
Billing, Collecting and Accounting (840)	1
Flat Rate Inspections (841)	1
Meter Reading (842)	1
Uncollectible Accounts (843)	1
Total Customer Accounting & Collection Expenses	0
ADMINISTRATIVE AND GENERAL EXPENSES	
Administrative and General Salaries (850)	1
Office Supplies and Expenses (851)	2
Outside Services Employed (852)	2
Insurance Expense (853)	2
Employees Pensions and Benefits (854)	2

# **SEWER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)
ADMINISTRATIVE AND GENERAL EXPENSES	
Regulatory Commission Expenses (855)	2
Miscellaneous General Expenses (856)	
Rents (857)	2
Total Administrative and General Expenses	0
Total Operation and Maintenance Expenses	0

## TAXES (ACCT. 408 - SEWER)

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Social Security			1
Local and School Tax Equivalent on Meters Charged by Water Department			2
PSC Remainder Assessment			3
Other (specify):			4
Total tax expense		0	. 4

#### **SEWER UTILITY PLANT IN SERVICE**

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
- 4. Use only the account titles listed. If the utility has subaccounts other than accounts 391.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT			
Organization (301)			1
Franchises and Consents (302)			2
Miscellaneous Intangible Plant (303)			3
Total Intangible Plant	0	0_	_
COLLECTION SYSTEM			
Land and Land Rights (310)			_ 4
Structures and Improvements (311)			5
Service Connections, Traps, and Accessories (312)			_ 6
Collecting Mains and Accessories (313)			7
Interceptor Mains and Accessories (314)			_ 8
Force Mains (315)			9
Other Collecting System Equipment (316)			10
Total Collection System	0	0	-
COLLECTION SYSTEM PUMPING INSTALLATIONS			
Land and Land Rights (320)			11
Structures and Improvements (321)			12
Receiving Wells (322)			13
Electric Pumping Equipment (323)			_ 14
Other Power Pumping Equipment (324)			15
Miscellaneous Pumping Equipment (325)			16
Total Collection System Pumping Installations	0	0	-
TREATMENT AND DISPOSAL PLANT			
Land and Land Rights (330)			17
Structures and Improvements (331)			18
Preliminary Treatment Equipment (332)			19
Primary Treatment Equipment (333)			20
Secondary Treatment Equipment (334)			21
Advanced Treatment Equipment (335)			_ 22
Chlorination Equipment (336)			23
Sludge Treatment and Disposal Equipment (337)			_ 24
Plant Site Piping (338)			 25
Flow Metering and Monitoring Equipment (339)			26
Outfall Sewer Pipes (340)			27

# **SEWER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				
Organization (301)				0 1
Franchises and Consents (302)				0 2
Miscellaneous Intangible Plant (303)				<del>0</del> 3
Total Intangible Plant	0	0		0_
COLLECTION SYSTEM				
Land and Land Rights (310)				0 4
Structures and Improvements (311)				<u>0</u> 5
Service Connections, Traps, and Accessories (312)				0 6
Collecting Mains and Accessories (313)				<u> </u>
Interceptor Mains and Accessories (314)				0 8
Force Mains (315)				<u>0</u> 9
Other Collecting System Equipment (316)				0 10
Total Collection System	0	0		0
COLLECTION SYSTEM PUMPING INSTALLATIONS Land and Land Rights (320) Structures and Improvements (321) Receiving Wells (322) Electric Pumping Equipment (323) Other Power Pumping Equipment (324) Miscellaneous Pumping Equipment (325) Total Collection System Pumping Installations	0	0		0 11 0 12 0 13 0 14 0 15 0 16
TREATMENT AND DISPOSAL PLANT Land and Land Rights (330) Structures and Improvements (331) Preliminary Treatment Equipment (332) Primary Treatment Equipment (333) Secondary Treatment Equipment (334) Advanced Treatment Equipment (335) Chlorination Equipment (336) Sludge Treatment and Disposal Equipment (337) Plant Site Piping (338) Flow Metering and Monitoring Equipment (339)				0 17 0 18 0 19 0 20 0 21 0 22 0 23 0 24 0 25 0 26
Outfall Sewer Pipes (340)				0 27

#### **SEWER UTILITY PLANT IN SERVICE**

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
- 4. Use only the account titles listed. If the utility has subaccounts other than accounts 391.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts	Balance First of Year	Additions During Year	
(a)	(b)	(c)	
TREATMENT AND DISPOSAL PLANT			
Other Treatment and Disposal Plant Equipment (341)			28
Total Treatment and Disposal Plant	0	0	_
GENERAL PLANT			
Land and Land Rights (370)			29
Structures and Improvements (371)			30
Office Furniture and Equipment (372)			 31
Computer Equipment (372.1)			32
Transportation Equipment (373)			33
Other General Equipment (379)			34
Other Tangible Property (390)			35
Total General Plant	0	0	
Total utility plant in service directly assignable	0	0	_
Common Utility Plant Allocated to Sewer Department			36
Total utility plant in service	0	0	_
OTHER UTILITY PLANT			_
Utility Plant Purchased or Sold (391)			37
Utility Plant in Process of Reclassification (392)			38
Utility Plant Leased to Others (393)			39
Property Held for Future Use (394)			40
Construction Work in Progress (395)			41
Utility Plant Acquisition Adjustments (396)			42
Other Utility Plant Adjustments (397)			43
Total Other Utility Plant	0	0	_
Common Other Utility Plant Allocated to Sewer Department			_ 44
<b>-</b>	_	_	
Total utility plant	0	0	

# **SEWER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TREATMENT AND DISPOSAL PLANT				
Other Treatment and Disposal Plant Equipment (341)			0	28
Total Treatment and Disposal Plant	0	0	0	-
OENEDAL DI ANIT				
GENERAL PLANT			0	20
Land and Land Rights (370) Structures and Improvements (371)			0	29 30
Office Furniture and Equipment (372)			0	
Computer Equipment (372.1)			0	
Transportation Equipment (373)			0	-
Other General Equipment (379)			0	
Other Tangible Property (390)			0	-
Total General Plant	0	0	0	
Total utility plant in service directly assignable	0	0	0	-
Common Utility Plant Allocated to Sewer Department			0	36
Common Guilty Flant Allocated to Gewer Department			<u> </u>	_ 30
Total utility plant in service	0	0	0	
OTHER UTILITY PLANT				3
Utility Plant Purchased or Sold (391)			0	37
Utility Plant in Process of Reclassification (392)			0	38
Utility Plant Leased to Others (393)			0	39
Property Held for Future Use (394)			0	40
Construction Work in Progress (395)			0	41
Utility Plant Acquisition Adjustments (396)			0	42
Other Utility Plant Adjustments (397)			0	43
Total Other Utility Plant	0	0	0	-
Common Other Utility Plant Allocated to Sewer Department			0	44
Total utility plant	0	0	0	-

#### **SEWER SERVICES**

- 1. Explain all reported adjustments as a schedule footnote.
- 2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily disconnected or otherwise not in use at end of year.
- 3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
- 4. Report services separately by diameter; pipe materials do not need to be specified.

				Removed or			<b>Utility Owned</b>
				Permanently	Adjustments		Services Not
Pipe	Diameter	First of	Added	Disconnected	Increase or	End of	In Use at End
Material	in Inches	Year	<b>During Year</b>	During Year	(Decrease)	Year	of Year
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)

**NONE** 

#### **SEWER MAINS**

- 1. Report mains separately by diameter. Pipe materials do not need to be specified.
- 2. Explain all reported adjustments as a schedule footnote.
- 3. For main additions reported in column (c), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

_	Number of Feet				
	Adjustments				
Diameter	First of	Added	Retired	Increase or	End of
in Inches	Year	<b>During Year</b>	<b>During Year</b>	(Decrease)	Year
(a)	(b)	(c)	(d)	(e)	<b>(f)</b>

**NONE** 

### **SEWER OPERATING SECTION FOOTNOTES**

NONE